

Staff Council Monthly Meeting
February 9, 2023

Members Attendance: (17 present, 1 absent, 2 excused)

Executive Council	Council Members	Guest Presenters	General Attendees
<i>President</i>	<input type="checkbox"/> Donna Arthur	Aaron Zalis	Courtney Jones
Megan Fowler	<input type="checkbox"/> Kimberly Baker		Marcia Lane
	<input type="checkbox"/> Shari Hill	Faculty Senate Liaison	Cassie Liscombe
<i>Past President</i>	<input type="checkbox"/> Jeff Jennings	KC Dolan	Sharon Matson
Barbi Spencer	<input type="checkbox"/> Joni Matlock		Sara McKee
	<input type="checkbox"/> Brittney Meyer	Staff Success Center Mgr.	Cindi Nelson
<i>Vice President</i>	<input type="checkbox"/> Missy Millspaugh	Simone Waldon	Julie Parker
Jackie Sansone	<input type="checkbox"/> Ashley Newton		Erica Reven
	<input type="checkbox"/> Ramona Nicewaner	General Attendees	Patricia Robertson
<i>Secretary</i>	<input type="checkbox"/> Lauren Perala	Hilary Beam	Kathy Shepherd
Kimber Crull	<input type="checkbox"/> Jody Seely	Simran Bhatia	Jade Sinnott
	<input type="checkbox"/> Rhonda Sherman	Janessa Buchely	Lindsay Stanford
<i>Treasurer</i>	<input type="checkbox"/> Teresa Stratman	Sylvia Dees	Jeanette Waters
Angelica Nuno	<input type="checkbox"/> Kevin Walkup	Nina Eickhorst	Gina Webb
	<input type="checkbox"/> Sarah White	Anne Groniger	Jeannie Werner

1. Call to Order / Role Call

2. Approval of Minutes of January 2023 meeting

- A. Motion to Approve - Jackie Sansone
- B. Kevin Walkup seconds the motion.
 - Passed. Minutes approved.

3. Guest Presenter

A. Aaron Zalis, South central Regional Professional Development Center

- South Central Regional Professional Development Center
 - Funding for the South Central RPDC is provided by the Missouri S&T and the Department of Elementary and Secondary Education.
 - Mission: "As an integral part of a state-wide system, the mission of the South Central RPDC is to build the capacity of educators through high quality professional learning to maximize student success."
 - Vision: It is our vision to be a collaborative team of educational specialists that facilitates the growth of educators and students through customized professional learning.
- Programs and Services:
 - MLDS – Missouri Leadership Development System – Support for new principals.
 - Literacy Support Team – training teachers K-3 in LETRS

- District Continuous Improvement – available to every Missouri public school district (free of charge)
- Career Advisor and Career Pathway Regional Consultant
- Special Education Compliance
- Missouri Teacher Development System
- Empower teachers
- Teaching capacity increased
- Providing guidance for the teacher and recruitment grants
- Math Consultants – help teachers to improve math outcomes

4. Reports

A. President Report

- President Choi's meeting – Jan. 31
 - Positive meeting
 - He liked the Staff Success Center, the recognition program
 - Charged us with enhancing staff awards on campus
- Election committee
 - Now in place for Staff Council election 2023.
 - Joni Matlock – Chair, Lauren Perala and Kevin Walkup are on the committee.

B. Treasurer Report (Angelica) – Supplemental materials pg. 5-6

- Staff Council Chancellor Main Account
 - No change from last month
- Staff Council Award Funds
 - No change from last month
- Staff Council Fundraising - Special Events Account
 - Valentine Grams were a hit! Revenue was 1,161 (being deposited today) and cost was 576. Total profit 584.85.
- Staff Council Gift Scholarship Account
 - Someone's staff scholarship hit this account. I will correct it to the Chancellor Staff Council Scholarship when I get clarification from the SFA on WHO it is.
- Earth Day Account
 - No change from last month
- Chancellor Staff Council Scholarship Account
 - No change from last month

C. Committee Reports

- **Communications Standing Committee (Kimber)**
 - Staff Spotlight:
 - Stacey Fuller – featured in January. We are currently working on February's spotlight.

- Department Spotlight:
 - We are exploring bringing the department spotlight back in addition to staff spotlight.
 - For nominations or suggestions, send an email to staffcouncil@mst.edu.
- Staff Council Monthly Newsletter –
 - Good feedback on our first newsletter.
 - We are currently putting together the second newsletter. It will go out Wednesday, Feb. 15.
- New employee email –
 - Updated the email to be more helpful to new staff, including how to subscribe to the eConnection.
- Facebook – Six posts in the month of January.
 - Staff scholarship announcement
 - Winners in the food and toy drive
 - Staff Spotlight
 - Save the Date
 - Emerging Leaders Workshop deadline
 - Post reach in the past 28 days: 2,341; Post engagement: 165
- **Advocacy Standing Committee (Jeff)**
 - Scholarship Changes
 - Recommend allowing Staff Council members to apply and receive the scholarship. Review committee not eligible
 - a. The committee made a motion to vote.
 - b. 100% in favor
 - c. Passed
 - Increase the amount – from \$250 to \$300
 - a. The committee made a motion to vote.
 - b. To a vote: %100 in favor
 - c. Passed
 - Staff Excellence Awards Changes
 - Recommend allowing Staff Council members to be nominated and receive the award. Review committee not eligible
 - a. The committee made a motion
 - b. 93% in favor 7% against
 - c. Passed.
 - Committee to change guidelines online and through communications
- **Campus Involvement Standing Committee (Joni)**

- 570 Valentine Grams – assembly 2/9 and 2/10. Delivery 2/14
- Thank You Thursday item – next week
- Thank You Thursday January – ink pen
- Staff Day and Earth Day planning has begun

D. Faculty Update (KC Dolan)

- Meeting with President Choi
- They surveyed campus for topics to bring up to President Choi
- #1 topic – Climate – women on campus and DEI issues on campus.
- Staff Recognition participation
- Jessica Cundiff's grant – ADVANCE \$1M grant to support women in STEM. Ombudsperson to be hired to support, mediate, negotiate on behalf of employees.

E. Staff Success Center Update (Simone)

- Sent over 70 recognition emails to staff on campus.
- Next week – Staff Mental-Wellbeing Champion program launching.

5. Business

A. VSE process for Staff Council

- Clarification from Chancellor Dehghani
- We can choose how we do the VSE – entire VSE vs. Execution priorities only to support campus VSE.
- Staff Council would like to do the execution priorities to support the campus VSE.

B. Staff Awards

- Increase staff awards on campus.
- Work with divisions to offer more uniform awards across campus.
- Work to find what awards are being given on campus and find the balance and draft a proposal.
- If we can get funding, it would be nice to make the awards monetary.

6. Open Discussion

7. Adjourn

- A. Motion to adjourn: Jacquelyn Sansone
- B. Second – Joni Matlock
- C. Motion passed 10:16 a.m.

Updated: 2/8/2023
 Fiscal Year 2023

Sum of Amount	Expense Type					
MoCode Description	Revenue	Actual	Commitment	Revenue	Commitment	Grand Total
Staff Council Chancellor Main Account	15,193.69	(6,000.00)	(4,500.00)			4,693.69
Staff Council Award Funds	6,000.00	-	(6,000.00)			-
Staff Council Fundraising - Special Events Account	10,780.41	(3,663.47)	(4,083.41)	4,411.75		7,445.28
Staff Council Gift Scholarship Account	218.08	(252.50)				(34.42)
Earth Day Account	117.44		(175.00)			(57.56)
Chancellor Staff Council Scholarship Account	9,760.00		(1,500.00)			8,260.00
Grand Total	42,069.62	(9,915.97)	(16,258.41)	4,411.75		20,306.99
Current Balance	32,153.65					

Staff Council Accounts

	Revenue	Actual	Commitment	Revenue	Commitment	Expected Balance	Current Balance
Staff Council Chancellor Main Account							
Beginning Balance		-				-	
Revenue	13,460.18					13,460.18	
Transfer	1,733.51					1,733.51	
Expense							
FY 2023 Staff Awards - Transfer to Holding Account		(6,000.00)				(6,000.00)	
FY 2023 Staff Day Luncheon Costs			(4,500.00)			(4,500.00)	
Expense Total		(6,000.00)	(4,500.00)			(10,500.00)	
Staff Council Chancellor Main Account Total	15,193.69	(6,000.00)	(4,500.00)			4,693.69	9,193.69
Staff Council Award Funds							
Beginning Balance		-				-	
Revenue	6,000.00					6,000.00	
Expense							
Accrual credit of S&W - that was not applicable		2,067.18				2,067.18	
Accrual debit of S&W - that was not applicable - TRE to main acct.		(2,067.18)				(2,067.18)	
FY 2023 Staff Awards			(6,000.00)			(6,000.00)	
Expense Total		-	(6,000.00)			(6,000.00)	
Staff Council Award Funds Total	6,000.00	-	(6,000.00)			-	6,000.00
Staff Council Fundraising - Special Events Account							
Beginning Balance	7,298.28					7,298.28	
Revenue	3,482.13				4,411.75	7,893.88	
Expense							
Retreat - Staff Council Retreat Lunch		(290.12)				(290.12)	
Retreat - Staff Council Retreat Snacks & Cups		(120.42)				(120.42)	
Retreat - Staff Council Retreat Supplies		(8.30)				(8.30)	
Fall Appreciation Day Staff T-Shirts		(1,979.00)				(1,979.00)	
Fall Appreciation Day - Food		(270.83)				(270.83)	
FY 2023 Staff Day Misc.			(2,950.00)			(2,950.00)	
Thank You Thursdays		(418.65)	(1,133.41)			(1,552.06)	
Phelps County Bank sponsor gift card winners		150.00				150.00	
Fall Appreciation Day - Gift Card Prizes		(150.00)				(150.00)	
Valentine Grams		(576.15)				(576.15)	
Expense Total		(3,663.47)	(4,083.41)			(7,746.88)	
Staff Council Fundraising - Special Events Account Total	10,780.41	(3,663.47)	(4,083.41)		4,411.75	7,445.28	7,116.94
Staff Council Gift Scholarship Account							
Beginning Balance	168.08					168.08	
Revenue	50.00					50.00	
Expense							
n/a		-				-	
Gift accessment fee		(2.50)				(2.50)	
Staff Scholarship		(250.00)				(250.00)	
Expense Total		(252.50)				(252.50)	
Staff Council Gift Scholarship Account Total	218.08	(252.50)				(34.42)	(34.42)
Earth Day Account							
Beginning Balance	117.44					117.44	
Expense							
Earth Day 2023			(175.00)			(175.00)	
Expense Total			(175.00)			(175.00)	
Earth Day Account Total	117.44		(175.00)			(57.56)	117.44
Chancellor Staff Council Scholarship Account							
Beginning Balance	9,760.00					9,760.00	
Expense							
SP23 Staff Scholarship 1 of 3			(750.00)			(750.00)	
FS22 Staff Scholarship 1 of 3			(250.00)			(250.00)	
FS22 Staff Scholarship 2 of 3			(250.00)			(250.00)	
FS22 Staff Scholarship 3 of 3			(250.00)			(250.00)	
Expense Total			(1,500.00)			(1,500.00)	
Chancellor Staff Council Scholarship Account Total	9,760.00		(1,500.00)			8,260.00	9,760.00
Expected Balance						20,306.99	32,153.66